**EAST CHERRY CREEK VALLEY**

**WATER AND SANITATION DISTRICT**

MINUTES OF A MEETING OF

THE BOARD OF DIRECTORS

A regular meeting of the Board of Directors of East Cherry Creek Valley Water & Sanitation District was held at 5:00 p.m. on Thursday, June 28, 2018 at the offices of the East Cherry Creek Valley Water and Sanitation District located at 6201 South Gun Club Road, Aurora, Colorado 80016.

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| ATTENDANCE | **Directors in Attendance**  Martin Hill, Jr., Chairman  E. Peter Elzi, Jr., Vice Chairman  Monica Holland, Treasurer O. Karl Kasch, Secretary Allan H. Tenenbaum, Assistant Secretary Staff in Attendance David J. Kaunisto, District Manager  Rick Clark, Senior Engineering Advisor  Scott Niebur, Operations Manager  Chris Douglass, Projects Manager  Lauren Florman, Customer Service Manager  Rebecca A. Bellamy, Programs Administrator  Diane Day, Accountant  Lan Hawley, HR Administrator  Justin Blair, Engineer  **Others in Attendance**  Tamera Seaver, Icenogle Seaver Pogue, P.C.  Shannon Smith Johnson, Icenogle Seaver Pogue, P.C.  Gordon Meurer, Kennedy/Jenks Consultants, Inc.  Brian Nazarenus, Ryley Carlock & Applewhite, Inc.  Andy Cohen, Webb Strategic Communications  Janece Soendker, CliftonLarsonAllen, LLP  Solomon Abel, CDM Smith  Greg Dye, CDM Smith |

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| CALL TO ORDER, CONFIRMATION OF QUORUM AND APPROVAL OF AGENDA | Upon motion by Director Hill seconded by Director Elzi and unanimously adopted, it was…  RESOLVED, that the Board call the meeting to order, confirm a quorum, and approve the agenda. |
| CONFLICTS OF INTEREST | The Board acknowledged the reaffirmation of potential conflicts of interest by Directors Kasch, Hill, Elzi and Tenenbaum. |
| MINUTES | **May 31, 2018**  Upon motion by Director Kasch, seconded by Director Holland, and unanimously adopted, it was…  RESOLVED, that the minutes of the May 31, 2018 Continued Board Meeting are hereby approved.  **June 14, 2018**  Upon motion by Director Holland, seconded by Director Elzi, and unanimously adopted, it was…  RESOLVED, that the minutes of the June 14, 2018 Board Meeting are hereby approved. |
| PAYMENT OF CLAIMS | Upon motion by Director Kasch, seconded by Director Elzi and unanimously adopted, it was...  RESOLVED, that the Board approve the payables dated June 28, 2018 in the amount of $763,399.75. |

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| CONSIDERATION OF PROPOSAL FROM CDM SMITH FOR THE DESIGN OF WESTERN BOOSTER PUMP STATION MODIFICATIONS | Upon motion by Director Kasch, seconded by Director Elzi and unanimously adopted, it was…  RESOLVED, that the Board approve the Standard Agreement for Consulting Services with CDM Smith for the Western Booster Pump Station modifications proposal at a cost of $239,452 in substantial form presented with any additional changes approved by the District Manager and legal counsel. |
| CONSIDERATION OF MATERIALS PROCUREMENT FOR WESTERN BOOSTER PUMP STATION MODIFICATIONS | Upon motion by Director Elzi, seconded by Director Holland and unanimously adopted, it was…  RESOLVED, that the Board approve the Weir Floway, Inc proposal for the Western Booster Pump Station Vertical Turbine Pumps, Motors, Variable Frequency Drives and Transformers at a cost of $702,218, in substantial form presented with any additional changes approved by the District Manager and legal counsel. |
| CONSIDERATION OF PROPOSAL FROM RSI COMPANY FOR PROGRAMMING SERVICES ON THE PHASE 2 BOOSTER PUMP STATION PROJECT | Upon motion by Director Elzi, seconded by Director Tenenbaum and unanimously adopted, it was…  RESOLVED, that the Board approve the Standard Agreement for Consulting Services with RSI Company for the Phase 2 Booster Pump Station Project Programming at a cost of $184,080 in substantial form presented with any additional changes approved by the District Manager and legal counsel. |
| CONSIDERATION OF PROPOSAL FROM MULLER ENGINEERING FOR THE DESIGN OF THE ECCV SHOP BUILDING EXPANSION PROJECT | Upon motion by Director Kasch, seconded by Director Tenenbaum and unanimously adopted, it was…  RESOLVED, that the Board approve the Standard Agreement for Consulting Services with Muller Engineering for the Shop Building Expansion Project in the amount of $116,640 in substantial form presented with any additional changes approved by the District Manager and legal counsel. |
| CONSIDERATION OF RECLASSIFYING THE HUMAN RESOURCE GENERALIST POSITION TO A FULL TIME POSITION | Upon motion by Director Kasch, seconded by Director Holland and unanimously adopted, it was…  RESOLVED, that the Board approve the changes to the Employee Pay Plan to reclassify the Human Resources Generalist from part-time to full-time, an increase of 0.35 FTE. |
| ADJOURNMENT | There being no further business to come before the Board, Chairman Hill adjourned the meeting.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  David J. Kaunisto  Acting Secretary |

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