**EAST CHERRY CREEK VALLEY**

**WATER AND SANITATION DISTRICT**

MINUTES OF A MEETING OF

THE BOARD OF DIRECTORS

A regular meeting of the Board of Directors of East Cherry Creek Valley Water & Sanitation District was held at 3:00 p.m. on Thursday, November 8, 2018 at the offices of the East Cherry Creek Valley Water and Sanitation District located at 6201 South Gun Club Road, Aurora, Colorado 80016.

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| ATTENDANCE | **Directors in Attendance**  Martin Hill, Jr., Chairman  E. Peter Elzi, Jr., Vice Chairman  Monica Holland, Treasurer O. Karl Kasch, Secretary **Directors Absent ( Excused)**  Allan H. Tenenbaum, Assistant Secretary Staff in Attendance David J. Kaunisto, District Manager  Rick Clark, Senior Engineering Advisor  Scott Niebur, Operations Manager  Lauren Florman, Customer Service Manager  Rebecca Bellamy, Projects Administrator  Michelle Probasco, Project Engineer  **Others in Attendance**  Tamara Seaver, Icenogle Seaver Pogue, P.C.  Gordon Meurer, Kennedy/Jenks Consultants, Inc. (by phone)  Brian Nazarenus, Ryley Carlock & Applewhite, Inc.  Scott Mefford, Hydrokinetics, Inc.  Andy Cohen, Webb Strategic Communications  Carrie Bartow, CliftonLarsonAllen, LLP |

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| CALL TO ORDER, CONFIRMATION OF QUORUM AND APPROVAL OF AGENDA | Upon motion by Director Hill seconded by Director Holland and unanimously adopted, it was…  RESOLVED, that the Board call the meeting to order, confirm a quorum, and approve the agenda. |
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| CONFLICTS OF INTEREST | The Board acknowledged the reaffirmation of potential conflicts of interest by Directors Kasch, Hill, Elzi and Tenenbaum. |
| MINUTES | **October 25, 2018**  Upon motion by Director Kasch, seconded by Director Holland, and unanimously adopted, it was…  RESOLVED, that the minutes of the October 25, 2018 Board Meeting are hereby approved. |
| PAYMENT OF CLAIMS | Upon motion by Director Holland, seconded by Director Kasch, and unanimously adopted, it was...  RESOLVED, that the Board approve the payables dated October 25, 2018 in the amount of $2,788,397.39. |
| CONSIDERATION OF UTILITY EASEMENT DEED FOR TALLGRASS LES SCHWAB DEVELOPMENT PROJECT | Upon motion by Director Elzi, seconded by Director Kasch, and unanimously adopted, it was...  RESOLVED, that the Board approve the Utility Easement Agreement with SFP-E, LLC in substantial form presented with any additional changes approved by District Manager and legal counsel. |
| CONSIDERATION OF ADDITIONAL SERVICES FOR 2017 WELL REHABILITATION PROGRAM CONSTRUCTION SERVICES BY KENNEDY/JENKS CONSULTANTS | Upon motion by Director Elzi, seconded by Director Kasch, and unanimously adopted, it was...  RESOLVED, that the Board approve the Kennedy/Jenks request for an additional $2,500 for completion of construction services on the 2017 Well Rehabilitation Program project with a final cost of the project being $182,875 in substantial form presented with any additional changes approved by District Manager and legal counsel. |
| CONSIDERATION OF PROPOSAL FROM KENNEDY/JENKS CONSULTANTS FOR CONSTRUCTION SERVICES FOR THE GUN CLUB WATERLINE RELOCATION PROJECT | Upon motion by Director Kasch, seconded by Director Elzi, and unanimously adopted, it was...  RESOLVED, that the Board approve the Kennedy/Jenks Consultants proposal at a cost of $11,195 in substantial form presented with any additional changes approved by District Manager and legal counsel. |
| CONSIDERATION OF THE PROPOSAL FROM CDM SMITH FOR THE DESIGN OF WESTERN BOOSTER PUMP STATION MODIFICATIONS | Upon motion by Director Elzi, seconded by Director Holland, and unanimously adopted, it was...  RESOLVED, that the Board approve the CDM Smith contract amendment for the Western Booster Pump Station Equipment Modifications in the amount of $124,261 for a total contract amount of $363,713, in substantial form presented with any additional changes approved by District Manager and legal counsel. |
| CONSIDERATION OF CONTRACT FOR WESTERN BOOSTER PUMP STATION EQUIPMENT REPLACEMENT DESIGN SERVICES | Upon motion by Director Kasch, seconded by Director Holland, and unanimously adopted, it was…  RESOLVED, that the Board approve the CMAR and early procurement package design services contract with Garney Companies, Inc. for the Western Booster Pump Station Equipment Replacement Project for $96,686 in substantial form presented with any additional changes approved by District Manager and legal counsel. |
| CONSIDERATION OF CONTRACT WITH ARVADA PUMP COMPANY TO REBUILD WESTERN BOOSTER PUMP STATION PUMP 1 FOR THE NORTHERN BOOSTER PUMP STATION PROJECT | Upon motion by Director Holland, seconded by Director Kasch, and unanimously adopted, it was...  RESOLVED, that the Board approve Arvada Pump Company’s proposal to rebuild Pump 1 for the Northern Booster Pump Station with a final cost of $103,688 subject to verification of warranty on workmanship in substantial form presented with any additional changes approved by District Manager and legal counsel. |
| CONSIDERATION OF CONTRACT WITH 53 CORPORATION FOR COPPERLEAF WATER QUALITY POND F PROJECT | Upon motion by Director Elzi, seconded by Director Holland, and unanimously adopted, it was...  RESOLVED, that the Board approve the contract with 53 Corporation, LLC, in the amount of $578,439.25, in substantial form presented with any additional changes approved by District Manager and legal counsel. |
| EXECUTIVE SESSION | Upon motion by Director Kasch, seconded by Director Holland, and unanimously adopted, it was...  RESOLVED, that the Board enter into Executive Session to discuss the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest pursuant to 24-6-402(4)(a) and Potential Water Supply.  Upon completion of Executive Session, the Board reconvened in open session. |
|  | Upon motion by Director Kasch, seconded by Director Holland, and unanimously adopted, it was...  RESOLVED, that the Board delegate the authority to approve the settlement…. |
| ADJOURNMENT | There being no further business to come before the Board, Chairman Hill adjourned the meeting.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  David J. Kaunisto  Acting Secretary |

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