

**EAST CHERRY CREEK VALLEY
WATER AND SANITATION DISTRICT**

**MINUTES OF A MEETING OF
THE BOARD OF DIRECTORS**

A regular meeting of the Board of Directors of East Cherry Creek Valley Water & Sanitation District was held at 5:00 p.m. on Thursday, March 24, 2022 in person as well as telephonically.

ATTENDANCE

Directors in Attendance

Martin Hill, Jr., Chairman
E. Peter Elzi, Jr., Vice Chairman
Monica Holland, Treasurer
O. Karl Kasch, Secretary
Allan H. Tenenbaum, Assistant Secretary

Staff in Attendance

David J. Kaunisto, District Manager
Rick Clark, Senior Engineering Advisor
Michelle Probasco, Project Engineer
Scott Niebur, Operations Manager
Lauren Florman, Customer Service Manager
Rebecca A. Bellamy, Programs Administrator
Diane Day, Accountant

Others in Attendance

Tamara Seaver, Icenogle Seaver Pogue, P.C.
Gordon Meurer, Kennedy Jenks Consultants, Inc.
Brian Nazareus, Nazareus Stack Wombacher, LLC
Scott Mefford, Hydrokinetics
Andy Cohen, Clermont Eliot, LLC
Carrie Bartow, CliftonLarsonAllen, LLP
Susan Opalinski, Fiscal Focus Partners

CALL TO ORDER,
CONFIRMATION OF
QUORUM AND
APPROVAL OF
AGENDA

Upon motion by Director Holland, seconded by Director Tenenbaum...
The Board of Directors meeting was called to order, a quorum confirmed,
and the agenda approved.

CONFLICTS OF
INTEREST

The Board acknowledged the reaffirmation of potential conflicts of
interest by Directors Hill, Elzi, Kasch and Tenenbaum.

MINUTES

March 10, 2022

Upon motion by Director Holland, seconded by Director Elzi, and
unanimously adopted, and approved...

The minutes of the March 10, 2022 Board Meeting.

PAYMENT OF CLAIMS

Upon motion by Director Kasch, seconded by Director Hill, and
unanimously adopted, and approved...

The payables and ACH transactions dated March 24, 2022 for
\$782,885.06.

Upon motion by Director Holland, seconded by Director Elzi, and
unanimously adopted, and ratified...

The ACH transactions dated March 18, 2022 for \$106,272.17.

CONSIDERATION OF
UTILITY EASEMENT
DEED WITH QW
DEVELOPERS, INC. FOR
THE COPPERLEAF
FILING NO. 27 AND
COPPERLEAF BLVD
DEVELOPMENT
PROJECTS

Upon motion by Director Elzi, seconded by Director Kasch and
unanimously adopted and approved...

Utility Easement Deed with QW Developers, Inc. for the Copperleaf
Filing No. 27 and Copperleaf Boulevard Development Projects, in
substantial form presented with any additional changes approved by
District Manager and legal counsel.

PRESENTATION OF
THE 2021 FINANCIAL
AUDIT DRAFT

Upon motion by Director Kasch, seconded by Director Holland and
unanimously adopted...

To accept the 2021 Financial Audit DRAFT, in non-substantiated form
presented with any additional changes approved by District Manager and
authorize the District Manager to sign the Letter of Representation.

CONSIDERATION OF
INFORMATION
TECHNOLOGY MASTER
SERVICES CONTRACT
AND SERVICE ORDER
NO. 1 FOR ELEMENTS
XS ENTERPRISE FROM
NOVOTX, LLC

Upon motion by Director Holland, seconded by Director Kasch and
unanimously approved...

Information Technology Master Services Contract and Service Order No.
1 for Elements XS Enterprise from Novotx, LLC, in substantial form
presented with any additional changes approved by District Manager and
legal counsel.

CONSIDERATION OF
DRILLING
CONTRACTOR FOR
WELL SA-1

Upon motion by Director Kasch, seconded by Director Holland and
unanimously approved...

Award contract to authorize the District Manager to sign the contract,
and the Notice to Proceed in substantial form, subject to review and
approval by Kennedy Jenks and legal counsel.

CONSIDERATION OF A
BYPASS LICENSE
AGREEMENT
BETWEEN THE LOWER
LATHAM DITCH
COMPANY AND EAST
CHERRY CREEK
VALLEY WATER AND
SANITATION DISTRICT

Upon motion by Director Hill, seconded by Director Holland and
unanimously approved...

Bypass License Agreement between the Lower Latham Ditch Company
and East Cherry Creek Valley Water and Sanitation District, in
substantial form presented with any additional changes approved by
District Manager and legal counsel.

PAYMENT TO CITY OF
WESTMINSTER FOR
ALLOCATION OF
WATER RECEIVED
FROM WESTMINSTER
FOR SETTLEMENT OF
WATER COURT CASE
NO. 18CW3090

Upon motion by Director Elzi, seconded by Director Kasch and
unanimously approved...

Wire transfer of funds to the City of Westminster in the amount of
\$298,283.86.

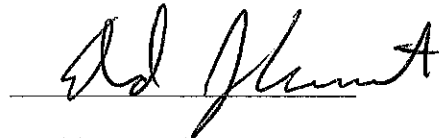
CONSIDERATION OF
RECLASSIFIED
POSITION IN THE
CUSTOMER SERVICE
DEPARTMENT

Upon motion by Director Kasch, seconded by Director Hill and
unanimously approved...

Reclassification of a Customer Service Field Representative position to
Quality Assurance Analyst.

ADJOURNMENT

There being no further business to come before the Board, Director Hill,
adjourned the meeting at 6:01 PM.



David J. Kaunisto
Acting Secretary