**EAST CHERRY CREEK VALLEY**

**WATER AND SANITATION DISTRICT**

MINUTES OF A MEETING OF

THE BOARD OF DIRECTORS

A regular meeting of the Board of Directors of East Cherry Creek Valley Water & Sanitation District was held at 5:00 p.m. on Thursday, January 25, 2018 by conference call and at the offices of the East Cherry Creek Valley Water and Sanitation District located at 6201 South Gun Club Road, Aurora, Colorado 80016.

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| ATTENDANCE | **Directors in Attendance (by phone)**    O. Karl Kasch, Chairman Martin Hill, Jr., Vice Chairman E. Peter Elzi, Jr., Treasurer  Dan Bohl, Secretary  Allan H. Tenenbaum, Assistant Secretary Staff in Attendance David J. Kaunisto, District Manager  Rick Clark, Senior Engineering Advisor  Scott Niebur, Operations Manager  Lauren Florman, Customer Service Manager  Chris Douglass, Projects Manager  Rebecca A. Bellamy, Programs Administrator  Diane Day, Accountant  **Others in Attendance (by phone)**  John Smith, Hahn Smith Calkins, PC  Gordon Meurer, Kennedy/Jenks Consultants, Inc.  Brian Nazarenus, Ryley Carlock & Applewhite, Inc.  Scott Mefford, Hydrokinetics, Inc.  Andy Cohen, Webb Strategic Communications  Carrie Bartow, CliftonLarsonAllen, LLP  Tim Flynn, Collins Cockrel & Cole |
| CALL TO ORDER, CONFIRMATION OF QUORUM AND APPROVAL OF AGENDA | Upon motion by Director Tenenbaum, seconded by Director Elzi, and unanimously adopted, it was…  RESOLVED, that the Board call the meeting to order, confirm a quorum, and approve the agenda. |
| CONFLICTS OF INTEREST | The Board acknowledged the reaffirmation of potential conflicts of interest by Directors Kasch, Hill, Elzi, Bohl and Tenenbaum. |
| MINUTES | **January 11, 2018**  Upon motion by Director Kasch, seconded by Director Hill, and unanimously adopted, it was…  RESOLVED, that the minutes of the January 11, 2018 Board Meeting are hereby approved. |
| PAYMENT OF CLAIMS | Upon motion by Director Bohl, seconded by Director Hill, and unanimously adopted, it was...  RESOLVED, that the Board approve the checks dated January 25, 2018 for $ 1,186,490.46. |
| CONSIDERATION OF FINAL ACCEPTANCE OF DEVELOPER CONSTRUCTED IMPROVEMENTS IN GREENFIELD | Upon motion by Director Bohl, seconded by Director Tenenbaum and unanimously adopted, it was…  RESOLVED, that the Board approve the Final Acceptance for Greenfield Filing 9, developer constructed improvements. |
| CONSIDERATION OF FINAL ACCEPTANCE OF DEVELOPER CONSTRUCTED IMPROVEMENTS AT ALPINE PAVILION | Upon motion by Director Bohl, seconded by Director Tenenbaum and unanimously adopted, it was…  RESOLVED, that the Board approve the Final Acceptance for Alpine Pavilion, developer constructed improvements. |
| CONSIDERATION OF UTILITY EASEMENT DEED WITH COPPERLEAF SENIOR LIVING, LLC FOR THE COPPERLEAF BOULEVARD 12-INCH WATERLINE EXTENSION | Upon motion by Director Bohl, seconded by Director Tenenbaum and unanimously adopted, it was…  RESOLVED, that the Board approve the Utility Easement Agreement with Copperleaf Senior Living, LLC for the Copperleaf Boulevard Waterline Extension, in substantially the form presented with any additional changes approved by District Manager and legal counsel. |
| CONSIDERATION OF PROPOSAL FROM KENNEDY/JENKS CONSULTANTS TO PROVIDE GENERAL ENGINEERING SERVICES IN 2018 | Upon motion by Director Tenenbaum, seconded by Director Bohl and unanimously adopted, it was …  RESOLVED, that the Board approve the standard form Agreement for Consulting Services with Kennedy/Jenks Consultants to perform general engineering services, in substantial form presented with any additional changes approved by District Manager and legal counsel. |
| CONSIDERATION OF ENGAGEMENT LETTER FOR 2017 AUDIT | Upon motion by Director Kasch, seconded by Director Elzi and unanimously adopted, it was …  RESOLVED, that the Board retain L. Paul Goedecke, PC to perform the 2017 financial audit in the amount not to exceed $12,500. |
| ADJOURNMENT | There being no further business to come before the Board, Director Kasch, adjourned the meeting.  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  David J. Kaunisto  Acting Secretary |

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