

**EAST CHERRY CREEK VALLEY
WATER AND SANITATION DISTRICT**

**MINUTES OF A MEETING OF
THE BOARD OF DIRECTORS**

A regular meeting of the Board of Directors of East Cherry Creek Valley Water & Sanitation District was held at 3:00 p.m. on Thursday, December 12, 2019 at the offices of the East Cherry Creek Valley Water and Sanitation District located at 6201 South Gun Club Road, Aurora, Colorado 80016.

ATTENDANCE

Directors in Attendance

Martin Hill, Jr., Chairman
Monica Holland, Treasurer
O. Karl Kasch, Secretary
Allan H. Tenenbaum, Assistant Secretary (by phone)

Absent (Excused)

E. Peter Elzi, Jr., Vice Chairman

Staff in Attendance

David J. Kaunisto, District Manager
Rick Clark, Senior Engineering Advisor
Chris Douglass, Project Manager
Scott Niebur, Operations Manager
Lauren Florman, Customer Service Manager
Richard Maestas, Business Services Manager
Diane Day, Accountant
Rebecca A. Bellamy, Programs Administrator

Others in Attendance

Tamara Seaver, Icenogle Seaver Pogue, P.C.
Gordon Meurer, Kennedy Jenks Consultants, Inc.
Brian Nazareus, Nazareus Stack Wombacher, LLC
Scott Mefford, Hydrokinetics, Inc.
Pete Webb, Webb Strategic Communications
Andy Cohen, Webb Strategic Communications
Carrie Bartow, CliftonLarsonAllen, LLP

CALL TO ORDER,
CONFIRMATION OF
QUORUM AND
APPROVAL OF
AGENDA

Upon motion by Director Hill, seconded by Director Holland, and
unanimously adopted, it was...

RESOLVED, that the Board call the meeting to order, confirm a quorum,
and approve the agenda.

CONFLICTS OF
INTEREST

The Board acknowledged the reaffirmation of potential conflicts of
interest by Directors Hill, Elzi, Kasch and Tenenbaum.

MINUTES

November 26, 2019

Upon motion by Director Kasch, seconded by Director Holland, and
unanimously adopted, it was...

RESOLVED, that the minutes of the November 26, 2019 Board Meeting
are hereby approved.

PAYMENT OF CLAIMS

Upon motion by Director Holland, seconded by Director Kasch, and
unanimously adopted, it was...

RESOLVED, that the Board approve the payables dated December 12,
2019 for \$ 1,150,741.00.

CONSIDERATION OF
UTILITY EASEMENT
DEED WITH
RICHMOND AMERICAN
HOMES OF COLORADO,
INC. FOR THE
COPPERLEAF FILING
NO. 22 DEVELOPMENT
PROJECT

Upon motion by Director Kasch, seconded by Director Holland and
unanimously adopted, it was...

RESOLVED, that the Board approve the Utility Easement Deed with
Richmond American Homes of Colorado, Inc. for the Copperleaf Filing
No. 22 Development Project, in substantial form presented with any
additional changes approved by District Manager and legal counsel.

CONSIDERATION OF
UTILITY EASEMENT
DEED WITH GPAI
COPPERLEAF, LLC FOR
THE COPPERLEAF
FILING NO. 21
DEVELOPMENT
PROJECT

Upon motion by Director Kasch, seconded by Director Holland and
unanimously adopted, it was...

RESOLVED, that the Board approve the Utility Easement Deed with
GPAI Copperleaf, LLC for the Copperleaf Filing No. 21 Development
Project, in substantial form presented with any additional changes
approved by District Manager and legal counsel.

CONSIDERATION OF
FINAL ACCEPTANCE
OF THE SADDLE ROCK
HIGHLANDS NO. 7
IMPROVEMENTS

Upon motion by Director Kasch, seconded by Director Holland and
unanimously adopted, it was...

RESOLVED, that the Board approve the Final Acceptance of the Saddle
Rock Highlands Filing No. 7 Improvements, in substantial form
presented with any additional changes approved by District Manager and
legal counsel.

CONSIDERATION OF
FINAL ACCEPTANCE
OF THE TALLGRASS
CAR WASH
IMPROVEMENTS

Upon motion by Director Kasch, seconded by Director Holland and
unanimously adopted, it was...

RESOLVED, that the Board approve the Final Acceptance of the
Tallgrass Car Wash Improvements, in substantial form presented with
any additional changes approved by District Manager and legal counsel.

PUBLIC HEARING ON
PROPOSED 2020
BUDGET

After opening the hearing for public comment on the proposed 2020
Budget at 3:15 pm and receiving none, Director Hill closed the public
hearing.

CONSIDERATION OF
RESOLUTION
CERTIFYING MILL
LEVIES, ESTABLISHING
A BUDGET, AND
APPROVING
APPROPRIATIONS FOR
THE 2020 FISCAL YEAR

Upon motion by Director Kasch, seconded by Director Holland and
unanimously adopted, it was...

RESOLVED, that the Board adopt the attached Resolution Certifying
Mill Levies, Establishing a Budget, and Approving Appropriations for
the 2020 Fiscal Year.

CONSIDERATION OF
MODIFICATIONS TO
2020 RATES, FEES &
CHARGES

Upon motion by Director Holland, seconded by Director Kasch and
unanimously adopted, it was...

RESOLVED, that the Board approve the attached 2020 Rates, Fees &
Charges effective January 1, 2020 in substantial form presented with any
additional changes approved by District Manager and legal counsel.

CONSIDERATION OF
ENGINEERING TASK
ORDER SERVICES
CONTRACT AND TASK
ORDER NO. 1-20 FOR
2020 GENERAL
ENGINEERING FROM
KENNEDY JENKS
CONSULTANTS

Upon motion by Director Kasch, seconded by Director Hill and
unanimously adopted, it was...

RESOLVED, that the Board approve the Engineering Task Order
Services Contract and Task Order No. 1-20 for 2020 General
Engineering from Kennedy Jenks Consultants, in substantial form
presented with any additional changes approved by District Manager and
legal counsel.

CONSIDERATION OF
TASK ORDER NO. 2-20
FOR THE 2020
SANITARY SEWER
MAINTENANCE
PROGRAM FROM
KENNEDY JENKS
CONSULTANTS

Upon motion by Director Kasch, seconded by Director Holland and
unanimously adopted, it was...

RESOLVED, that the Board approve Task Order No. 2-20 for the 2020
Sanitary Sewer Maintenance Program in the amount of \$86,600 from
Kennedy Jenks Consultants, in substantial form presented with any
additional changes approved by District Manager and legal counsel.

CONSIDERATION OF
TASK ORDER NO. 3-20
FOR THE 2020 GREASE
AND SAND/OIL
INTERCEPTOR REVIEW
PROGRAM FROM
KENNEDY JENKS
CONSULTANTS

Upon motion by Director Kasch, seconded by Director Holland, and
unanimously adopted, it was...

RESOLVED, that the Board approve Task Order No. 3-20 for the 2020
Grease and Sand/Oil Interceptor Program in the amount of \$20,234 from
Kennedy Jenks Consultants, in substantial form presented with any
additional changes approved by District Manager and legal counsel.

CONSIDERATION OF
TASK ORDER NO. 4-20
FOR THE 2020 SEWER
CAPITAL
IMPROVEMENT
PROGRAM (CIP)
PROJECT WITH
KENNEDY JENKS
CONSULTANTS

Upon motion by Director Kasch, seconded by Director Holland, and
unanimously adopted, it was...

RESOLVED, that the Board approve Task Order No. 4-20 for the 2020
Sewer Capital Improvement Program Project in the amount of \$53,358
from Kennedy Jenks Consultants, in substantial form presented with any
additional changes approved by District Manager and legal counsel.

CONSIDERATION OF
CHANGE ORDER NO. 1
FOR THE PHASE 2
NORTHERN WATER
TREATMENT PLANT
PROJECT FROM
GARNEY COMPANIES,
INC.

Upon motion by Director Kasch, seconded by Director Holland, and
unanimously adopted, it was...

RESOLVED, that the Board approve Change Order No. 1 for the Phase 2
Northern Water Treatment Plant Project from Garney Companies, Inc.,
increasing the contingency account by \$548,586 and leaving the new
contingency fund total as \$1,048,586, in substantial form presented with
any additional changes approved by District Manager and legal counsel.

CONSIDERATION OF
CHANGE ORDER NO. 3
FOR THE PHASE 2
BOOSTER PUMP
STATIONS PROJECT
FROM GLACIER
CONSTRUCTION CO,
INC.

Upon motion by Director Holland, seconded by Director Tenenbaum and
unanimously adopted, it was...

RESOLVED, that the Board approve Change Order No. 3 for the Phase 2
Booster Pump Stations Project from Glacier Construction Co., Inc. for
interim project reconciliation, decreasing the contingency account by
\$23,601 and leaving the new contingency fund total as \$977,478.44, in
substantial form presented with any additional changes approved by
District Manager and legal counsel.

CONSIDERATION OF
TAP FEE AND
SUBMETERING
AGREEMENT WITH
GRAND PEAKS
PROPERTIES, INC.

Upon motion by Director Kasch, seconded by Director Holland and
unanimously adopted, it was...

RESOLVED, that the Board approve the Tap Fee and Submetering
Agreement with Grand Peaks Properties, Inc., in substantial form
presented with any additional changes approved by District Manager and
legal counsel.

CONSIDERATION OF
TASK ORDER NO. 6 FOR
2019 WATER RIGHTS
ENGINEERING
SERVICES FROM
BROWN & CALDWELL

Upon motion by Director Hill, seconded by Director Kasch and
unanimously adopted, it was...

RESOLVED, that the Board approve Task Order No. 6 in the amount of
\$66,250 for 2019 Water Rights Engineering Services from Brown &
Caldwell, in substantial form presented with any additional changes
approved by District Manager and legal counsel.

ADJOURNMENT

There being no further business to come before the Board, Director Hill,
adjourned the meeting.

David J. Kaunisto
Acting Secretary