

**EAST CHERRY CREEK VALLEY  
WATER AND SANITATION DISTRICT**

**MINUTES OF A MEETING OF  
THE BOARD OF DIRECTORS**

A regular meeting of the Board of Directors of East Cherry Creek Valley Water & Sanitation District was held at 3:00 p.m. on Thursday, December 10, 2020 telephonically to preserve the health, safety, and welfare of the public in light of the imminent threat caused by the COVID-19 pandemic.

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**ATTENDANCE**

**Directors in Attendance**

Martin Hill, Jr., Chairman  
E. Peter Elzi, Jr., Vice Chairman  
Monica Holland, Treasurer  
O. Karl Kasch, Secretary  
Allan H. Tenenbaum, Assistant Secretary

**Staff in Attendance**

David J. Kaunisto, District Manager  
Rick Clark, Senior Engineering Advisor  
Chris Douglass, Project Manager  
Scott Niebur, Operations Manager  
Lauren Florman, Customer Service Manager  
Richard Maestas, Business Services Manager  
Rebecca A. Bellamy, Programs Administrator  
Diane Day, Accountant

**Others in Attendance**

Tamara Seaver, Icenogle Seaver Pogue, P.C.  
Gordon Meurer, Kennedy Jenks Consultants, Inc.  
Sheela Stack, Nazareus Stack Wombacher, LLC  
Scott Mefford, Hydrokinetics, Inc.  
Andy Cohen, Clermont Eliot, LLC  
Carrie Bartow, CliftonLarsonAllen, LLP

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CALL TO ORDER,  
CONFIRMATION OF  
QUORUM AND  
APPROVAL OF  
AGENDA

Upon motion by Director Hill, seconded by Director Holland, and  
unanimously adopted, it was...

RESOLVED, that the Board call the meeting to order, confirm a quorum,  
and approve the agenda.

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CONFLICTS OF  
INTEREST

The Board acknowledged the reaffirmation of potential conflicts of  
interest by Directors Hill, Elzi, Kasch and Tenenbaum.

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MINUTES

**November 24, 2020**

Upon motion by Director Kasch, seconded by Director Holland, and  
unanimously adopted, it was...

RESOLVED, that the minutes of the November 24, 2020 Board Meeting  
are hereby approved.

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PAYMENTS OF CLAIMS

Upon motion by Director Holland, seconded by Director Tenenbaum,  
and unanimously adopted, it was...

RESOLVED, that the Board approve the payables and ACH transactions  
dated December 10, 2020 for \$1,441,601.22.

Upon motion by Director Kasch, seconded by Director Holland, and  
unanimously adopted, it was...

RESOLVED, that the Board ratify ACH transactions dated December 7,  
2020 for \$659,510.

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CONSIDERATION OF  
CHANGE ORDER NO. 2  
(CLOSEOUT) FOR THE  
2020 PUMP  
PROCUREMENT  
PROJECT FROM HYDRO  
RESOURCES

Upon motion by Director Elzi, seconded by Director Tenenbaum and  
unanimously adopted, it was...

RESOLVED, that the Board approve the Change Order No. 2 (closeout)  
for the 2020 Pump Procurement Project from Hydro Resources in the  
amount of (\$9,279.50), decreasing the total contract amount to  
\$356,800.50, in substantial form presented with any additional changes  
approved by District Manager and legal counsel.

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CONSIDERATION OF  
DRAINAGE AND  
ACCESS EASEMENTS  
WITH ADAMS COUNTY  
FOR THE PHASE 2  
NORTH AND SOUTH  
BOOSTER PUMP  
STATION PROJECT

Upon motion by Director Elzi, seconded by Director Tenenbaum and  
unanimously adopted, it was...

RESOLVED, that the Board approve the Drainage and Access  
Easements with Adams County for the Phase 2 North and South Booster  
Pump Station Project in substantial form presented with any additional  
changes approved by District Manager and legal counsel.

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CONSIDERATION OF  
CONTRACT FOR 2021  
PUMP PROCUREMENT  
FROM LAYNE  
CHRISTENSEN  
COMPANY

Upon motion by Director Kasch, seconded by Director Holland and  
unanimously adopted, it was...

RESOLVED, that the Board approve the Contract for 2021 Pump  
Procurement from Layne Christensen Company in the amount of  
\$294,794 in substantial form presented with any additional changes  
approved by the District Manager and legal counsel.

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PUBLIC HEARING ON  
PROPOSED 2021  
BUDGET

After opening the hearing for public comment on the proposed 2021  
Budget at 3:15 pm and receiving none, Director Hill closed the public  
hearing.

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CONSIDERATION OF  
RESOLUTION  
CERTIFYING MILL  
LEVIES, ESTABLISHING  
A BUDGET, AND  
APPROVING  
APPROPRIATIONS FOR  
THE 2021 FISCAL YEAR

Upon motion by Director Kasch, seconded by Director Elzi and  
unanimously adopted, it was...

RESOLVED, that the Board adopt the attached Resolution Certifying  
Mill Levies, Establishing a Budget, and Approving Appropriations for  
the 2021 Fiscal Year.

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CONSIDERATION OF  
RESOLUTION 2020-12,  
2021 SCHEDULE OF  
RATES, FEES &  
CHARGES

Upon motion by Director Hill, seconded by Director Holland and  
unanimously adopted, it was...

RESOLVED, that the Board adopt Resolution 2020-12, 2021 Rates, Fees  
& Charges effective January 1, 2021 in substantial form presented with  
any additional changes approved by District Manager and legal counsel.

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CONSIDERATION OF  
TASK ORDER NO. 3-21  
FOR THE 2021 GREASE  
AND SAND/OIL  
INTERCEPTOR REVIEW  
PROGRAM FROM  
KENNEDY JENKS  
CONSULTANTS

Upon motion by Director Elzi, seconded by Director Hill and  
unanimously adopted, it was...

RESOLVED, that the Board approve the Proposal for Task Order No. 3-  
21 for the Grease and Sand/Oil Interceptor Review Program from  
Kennedy Jenks Consultants, in the amount of \$20,331, in substantial  
form presented with any additional changes approved by the District  
Manager and legal counsel.

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CONSIDERATION OF  
TASK ORDER NO. 2-21  
FOR THE 2021  
SANITARY SEWER  
MAINTENANCE  
PROGRAM FROM  
KENNEDY JENKS  
CONSULTANTS

Upon motion by Director Holland, seconded by Director Tenenbaum and  
unanimously adopted, it was...

RESOLVED, that the Board approve Task Order No. 2-21 for the 2021  
Sanitary Sewer Maintenance Program in the amount of \$86,600 from  
Kennedy Jenks Consultants, in substantial form presented with any  
additional changes approved by District Manager and legal counsel.

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CONSIDERATION OF  
ENGINEERING TASK  
ORDER SERVICES  
CONTRACT AND TASK  
ORDER NO. 1-21 FOR  
2021 GENERAL  
ENGINEERING FROM  
KENNEDY JENKS  
CONSULTANTS

Upon motion by Director Kasch, seconded by Director Holland, and  
unanimously adopted, it was...

RESOLVED, that the Board approve the Engineering Task Order  
Services Contract and Task Order No. 1-21 for 2021 General  
Engineering from Kennedy Jenks Consultants, in substantial form  
presented with any additional changes approved by District Manager and  
legal counsel.

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CONSIDERATION OF  
CHANGE ORDER NO. 3  
(CLOSEOUT) FOR THE  
OFFICE EXPANSION  
AND SHOP BUILDING  
PROJECT FROM ECI  
SITE CONSTRUCTION

Upon motion by Director Elzi, seconded by Director Tenenbaum, and  
unanimously adopted, it was...

RESOLVED, that the Board approve Change Order No. 3 (closeout) for  
the Office Expansion and Shop Building Project from ECI Site  
Construction, decreasing the contingency account by \$263,074.89 with  
release of retainage, decreasing the total contract amount to  
\$3,871,782.63, in substantial form presented with any additional changes  
approved by District Manager and legal counsel.

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ADJOURNMENT

There being no further business to come before the Board, Director Hill,  
adjourned the meeting.

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David J. Kaunisto  
Acting Secretary